# **New Establishment Clients**

Thank you for choosing Natural Expressions to begin your new *Sisterlock*©/*Micro-Interloc journey*.

All new establishments are preceded by a 1-hour consultation (\$100) to analyze hair texture/density/locability, decide on the proper locking pattern, discuss lock sizing, new-loc maintenance, expectations of the potential client, guidelines and regulations of the Consultant, and lastly, pricing.

Prior to your consultation, I suggest you write down any questions or concerns you may have regarding the locking process and your desired outcome. It is important that you are clear and satisfied with your decision to lock your hair and moreover your choice to employ Natural Expressions to do so.

Once we have reached an agreement to proceed, please take note of the following policies and procedures of Natural Expressions to insure the best, most enjoyable outcome of your locking experience.

During the consultation, the establishment pricing will be assessed and the dates and times will be agreed upon. The non-refundable/but transferable\* deposit will be required to reserve that space on the calendar. The balance of your establishment will be due in full at the beginning of your session. (Acceptable forms of payment: Cash, CashApp, Venmo, Square\*)

#### \*Square Payments will be charged a \$1.50 service fee.

\*Please note: Establishment deposits are non-refundable, but are transferable for 45 days to reserve a new establishment date. If you do not reschedule a new establishment date during the 45 day window, you will forfeit your deposit and will need to start the process from the beginning and submit a new deposit.

All new establishments will be scheduled and completed within six (6) weeks of the consultation. Establishments beyond the six (6) weeks are subject to an additional consultation to assess any changes in length, density, or mass as these factors could potentially alter the price of the establishment.

## Prior to your Establishment Session:

- 1. Please confirm your appointment 48 hours in advance.
- 2. Come to your appointment with clean hair. Please use the shampoo bar provided in your welcome package during your consultation.
- 3. Please do not blow dry or straighten your hair in any way. (Large braids/plaits/twists/knots are acceptable).
- 4. Please do not add any conditioners, oils or moisturizers.

# After your Establishment Session:

- 1. Follow the shampooing instructions given during your consultation and throughout the establishment session.
  - 1. Bundle & Band
  - 2. Gently squeeze the locks and manipulate the locs with the palms of your the and the tips of the fingers (Do not use the fingernails).

- 3. Separate & Dry thoroughly before going to bed to prevent mildew & odor.
- 4. Avoid all oil-based products, permanent hair dyes, and creamy moisturizers for at least six (6) months or at the discretion of your Consultant. This could result in softening the locks and impeding the locking process, as well as causing product build-up within the locs.

### Maintenance:

- 1. Your first re-tighten should be done within 4 weeks of your establishment and will be scheduled immediately after your establishment is complete. This to monitor and quickly attend to any issues that could arise during this new phase of learning how to care for and manage your "baby" locs. The first two (2) hours are included in the establishment pricing. Additional hours @ 40/hr.
- 2. It is very important to adhere to a regular re-tightening schedule. After the initial follow-up retighten, a rotation schedule will be agreed upon, between 4-6 weeks to assure the best steps in care are put in place to create healthy, thriving locs.
- 3. Just as with the establishment, please come to the re-tighten appointments with clean hair free of product, unless otherwise discussed. Please be advised that using products other than those approved by your Consultant may result in loc slippage, tangled or unlocked hair. This will prolong the re-tightening session and result in additional fees.
- 4. As always, please confirm your appointment at least 48 hours in advance.
- 5. IF YOU ARE SICK, AT ANY STAGE, PLEASE RESCHEDULE. IF YOU COME IN EXHIBITING ANY SIGNS OF ILLNESS, I WILL USE MY DISCRETION AS TO EITHER CONTINUE OR RESCHEDULE THE APPOINTMENT\*.